A Guide to the SNPF Members Portal Small Loan Top Up Functionality

Step 1. Go to web address: <u>https://members.npf.ws</u> .Login with your NPF number and password.



Member Login

Sign in to your account

ይ	Member Number			
ð	Password	ø		
Log in				
Forgot password?				
How to contact us 🖾				

Step 2. Click on Top up small loan button.

Important note: This button is only available to members with a Small Loan account that is not locked, and the member has an entitlement amount of \$230+

Member John Smith		
Account Balances Your account balances as at Friday, 25th March 20	322	
NPF Contributions		\$76,740.60
Last Contribution Date: Loan Entitlement:	1st Mar 2022 \$380.00	
Small Loan		\$37,987.09
Last Repayment Date: Entitlement P/c:	9th Mar 2022 50%	Top up small loan

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Step 3. Enter the amount you wish to apply, between \$230 and the available entitlement amount.

Important Note: The amount entered must be a multiple of 10. Please read the Declaration carefully before clicking on the Submit button. You may Cancel this application should you wish to do so.

Small Loan application	×
John Smith You are eligible to apply for a new small loan up to the value of \$380.00	
Your small loan will be paid to your current linked bank account. Bank: BSP Account Name: John Smith Account Number: 039049-123456789	
Application Amount \$ 380	

Please enter an amount between \$230 and \$380. It must be to the nearest \$10.

Once Submit button is clicked, A green feedback Message shows to indicate the application has been successfully submitted.

Important Note: Back on the main screen, the Top Up button no longer appears. This feature will only appear again after 7 days from the day the application was submitted, subject to the member account meeting the conditions of entitlement as noted in Step 2.